



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

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TOWN OF BETHEL
TOWN CLERK

REGULAR MEETING

Monday, October 17, 2016
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

Present: First Selectman Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski, Commissioner Gualtieri and Commissioner Valenti. Also in attendance were, Public Works Director Douglas Arndt, Comptroller Kozlowski, Utility Supervisor Kelly Curtis and Town Attorney Martin Lawlor and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

Public Input: None

Correspondence: A handout out regarding Wright-Pierce proposal for Test Drilling Services-Bergstrom Ball Fields Site & Alternate, was distributed for the Commission’s review and consideration at the next meeting.

First Selectman Knickerbocker reported the Water Rates are on the next Board of Selectman meeting to schedule a Public Hearing.

Meeting Minutes from Regular Meeting of October 3, 2016:

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the minutes of October 3, 2016, as submitted. Vote, All in Favor, Motion Approved.

Financial Reports:

- **Financial Report:** Comptroller Kozlowski distributed the Financial Report and gave an overview.

- **Invoices:**

Invoices for PUC Approval - Regular Meeting October 17, 2016							
#	Vendor	Inv. Date	Inv. #	Amount	% Complete	Description	Account
1	Costello Industries	09/16/16	93229722	\$2,872.41		Putnam Park Water Main Permanent Paving	Water Dept. #0240235-5313
2	Sydney A. Rapp, Land Surveying	10/03/16	2173	\$3,000.00		Chestnut Ridge Treatment Plant Topographic Survey	Water Dept. #0220160-5354
3	S & S Electric	09/27/16	139691	\$240.73		Eureka Lake Generator Connections	Water Dept. #0220160-5354
4	Weston & Sampson	10/12/16	462069	\$5,527.09		Infiltration & Inflow Study Through 9/30/16	Sewer Dept. #0340235-5313
TOTAL:				\$11,640.23			

Commissioner Gualtieri made a motion, which was seconded by First Selectman Knickerbocker, to approve the invoices, dated October 17, 2016, in the amount of \$11,640.23, for discussion. Vote, All in Favor, Motion Approved.

Director's Report: Director Arndt reported the following:

- Held a pre-construction meeting with Xenelis regarding the Hoyts Hill Booster Pump Station. Will begin to mobilize over the next few months with plans to finish in the spring or Early Summer.
- Maple Ave Wells – Well #1 to be completed this week and begin Well #2 next week.
- Shared with the Commission a photograph of the Eureka Lake Water Tank. Will schedule a ribbon cutting ceremony.

New Business:

- **Consideration of the Director of Public Utilities position:**
Town Attorney Lawlor questioned who the position would report to and Selectman Szatkowski recommended documenting for a possible future charter change.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to approve the Director of Public Utilities position, as presented. Vote, All in Favor, Motion Approved.

Old Business:

- **PUC Capital Project Status Summary:** Mr. Jedrychowski reported the following:
 - **Eureka Lake Water Tank:** Final site work and landscaping is complete. Hazmat work to begin this week on the buildings to be demolished.
 - **Hoyts Hill Water Booster Station:** Xenelis began submittal of shop drawings for review and approval.
 - **Maple Avenue Wells:** Contractor to installed screen on Well #1A and will continue development. Drilling of Well #2A will begin next week.
 - **Chestnut Ridge Service Zone Tank Study:** The draft report submitted August 15th to Director Arndt is under review. Mr. Jedrychowski will meet with Director Arndt, Mr. Curtis, and Mr. Ed Knapp to discuss the report.

- **Beach Street and Putnam Park Water Main Replacement:** Beach Street under design.
- **Briar Cliff Manor Booster Station Design:** Under final design. Plans by December 2016.
- **Water Supply Plan Update:** Work is on-going and on-schedule. Review DRAFT WSP update with the Town by November 15, 2016. Need response to State by November 30, 2016.

- **I & I: Weston & Sampson Smoke Testing Proposal:**

A handout from DEEP, Engineering Agreement Approval CWF-693PG Engineering Amendment 1, was distributed for the Commission's review. DEEP approved the \$74,474.82 agreement between the Town of Bethel and Weston & Sampson. The project is eligible for grant funding of 55%. Smoke testing to begin within the next few weeks before the cold sets in. Discussion ensued.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the Engineering Amendment 1 CWF-693PG, in the amount of \$74,474.82. Vote, All in Favor, Motion Approved.

Engineering / Utility Consultant Report: Mr. Curtis reported the following

- Today was Chris Hall's last day as he is retiring. Justin Bechtold will come on board and shadow Ed Knapp for one year and then enroll in the Class Operator 1 class.
- Discussion on the Cross Connection Backflow Inspections. Mr. Curtis will research the regulations and report back to the Commission about a possible fee schedule.
- Mr. Curtis will provide the Commission a schedule on flushing of the water system.

Adjourn: *As there was no further business on the agenda, Commissioner Valenti made a motion, which was seconded by Selectman Straiton, to adjourn the meeting at 4:55 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,



Kathy Galbis
Recording Secretary